



## HELPING YOU WITH EVERY STEP OF YOUR JOURNEY

Are you thinking of starting a brand-new business? Or maybe you already run a small business? Wondering if you need an accountant?

Starting a new business venture is certainly an exciting time. However, it can also be a daunting and lonely one, too.

Working with a proactive accountant from the start of your venture will ensure that your finances are in order and that you're supported during the early stages of your business. It will also save you time and avoid potential costly corrections later down the line. Getting the accountancy and finance side of your business right from the beginning, is key to its success.

At Calculex Accountancy, we can give you the help you need. And guide you through the early stages of your business and beyond — ensuring you feel supported and keeping your business on track.

#### **WE CAN HELP YOU WITH:**

- Business Plans
- Company Formations
- Cash Flow Forecasts
- Obtaining Finance
- Registering With HMRC
- Registering For VAT
- Setting Up Your Payroll Scheme
- Preparing Accounts And Returns
- ♦ Tax Planning
- Setting Up Bookkeeping Systems And Providing Training
- Business Growth

### HELPING YOU TO SUCCEED

For many new businesses, the idea of engaging a accountant is a scary prospect and many think it's simply not an option.

We understand that your finances are limited during the early stages of your business. But we also know, that it's at this time that you'll need supporting the most and it's during this time that you need someone on your side to offer advice and guidance.

#### **DEVELOPING A STRONG PARTNERSHIP**

That's why at Calculex Accountancy, we offer a free, no obligation initial consultation to discuss your needs. And a perfectly tailored start-up package full of free resources, guidance and support to help you get going.

We work on a fixed-fee basis, so you'll always know what you're paying for and will never receive any nasty surprises. We do things differently and unlike some accountants, we won't charge you for every letter, meeting and phone call.

### **HELPING YOU GROW**

At Calculex Accountancy, we love to nurture young enterprises and we'll take great pride in watching your business grow and succeed. That's why we offer packages that grow with your business.

When you're ready to move on from the benefits of our start-up package and need a little more, you can choose any combination of services that suit you best from our In Depth Tax Service and Business Growth packages.

#### IN DEPTH TAX SERVICE

#### Saving You Money

- ♦ Tax Planning
- ♦ VAT Health Check
- ♦ PAYE Health Check
- ♦ IHT Health Check
- ♦ Remuneration Planning
- Company Car Planning
- Incorporations
- Company Reorganisations
- Research and Development Tax

Credits

♦ HMRC Enquiries

#### **BUSINESS GROWTH**

#### Working with you to help you achieve

#### your goals

- Business Plans
- Cash Flow Forecasts
- Company Formations
- Management Accounts
- Board Meetings
- ♦ Key Performance Indicators

## HELPING YOU TO GET AHEAD

From working with Calculex Accountancy, you'll benefit from:

- ♦ More time to do what you do best and grow your business
- Ongoing business advice
- An eye on your finances
- Expert financial advice so you stay on track
- ♦ An honest friend someone who can offer objective and constructive council

You'll also never miss out on any available funding sources, such as grants for new machinery or the employment of new staff. We work closely with our local Chamber and The Staffordshire Business Innovation Centre, so we're always aware of any available grants or loans that may be applicable to you and your business.

We can also assist you with the preparing of forms, business plans and other documentation you'll need to obtain funding and should you require a business loan, we work closely with local bank managers, so we're familiar with what they need to know and how they need it presenting — putting you in the best position possible.

# HELPING YOU KEEP ON TOP OF ACCOUNTING REQUIREMENTS

Depending on your requirements and the needs of your business, Calculex Accountancy can help to support your day-to-day accounting requirements in three ways:

1	2	3
We offer training to enable you to feel confident to complete your day-to-day accounting tasks yourself	We can refer you to a trusted local bookkeeper	We can bring your day-to-day accountancy requirements in-house to be dealt with by the Calculex Accountancy team

## HELPING YOU TO BECOME A CLIENT

#### GET IN TOUCH TO BOOK A FREE NO OBLIGATION INITIAL MEETING

We're a friendly team who will be more than happy to hear from you. Call us today for an informal chat to discuss your needs or email us anytime on:

info@calculexaccountancy.co.uk and someone will be in touch as soon as possible.

During your free initial meeting, we'll get to know your business and understand your future goals. And we'll discuss ways that we are able to offer support and services that work for you.

Call: 07393 321769

Email: info@calculexaccountancy.co.uk

Calculex Accountancy
The Willows
Moss Lane
Stone
Staffordshire
ST15 OPW

